

**Skaneateles Library Association  
Board of Directors' Regular Meeting  
Thursday, January 26, 2017**

**Present:** Scott Elia, President; David Graham, Vice President; Andrew Hagen, Treasurer; Danette Davis, Secretary; Gina LaRosa Benedict; Mike Cirincione; Paula Conan; GERALYN HUBA; Dave Lee; Todd Marshall; Sharon O'Connell; Laurie Spencer; Peg Whitehouse; Nickie Marquis, Library Director; Jessica Millman, Bookends Project Director; Deanna King, Assistant Library Director/Adult Services Librarian.

**Absent:** Bob Lotkowitz

President Elia called the meeting to order at 7:05 PM.

**Approval of the January 12, 2017 Meeting Minutes:** Trustee Conan noted that January 12, 2017 was a Special Meeting, not a Regular Meeting. The minutes were approved with this change noted.

**Public Comment:** The following members of the public were present:

Janet A. Shadle	2150 E. Lake Rd., Skaneateles
Dessa Bergen	1448 Old Seneca Turnpike, Skaneateles
Fran McCormack	4 Prentiss Dr., Skaneateles
Diane Fellerman	31 E. Austin St., Skaneateles
Carol Young	Legg Hall, Skaneateles

There were no public comments at this time.

**Director's Report:** Director Marquis reported that she has hired two new circulation staff, Mary Beth Schwartzwalder and Hannah Benedict.

**Fundraising:**

**Book Sale:** Trustee Conan reported that the Book Sale dates will be July 20-23 this year, which will coincide with the Curbstone Festival (a/k/a Sidewalk Sales). She was hopeful that the Library would be granted permission once again to use the Village Hall apparatus bays.

**One for the Books:** Trustee Conan is waiting to hear back from potential volunteers. She asked all fellow Trustees to contact her if they or someone they know can assist in organizing this event.

**Bookends Update:**

**Website:** The Skaneateles Library website now has a tab with information on Project Bookends. The Board thanked Director Marquis for organizing the information and getting it on the website. President Elia noted that by googling Project Bookends, this link will come up. At some point we may need a new site as information increases.

Trustee Marshall asked how the FAQs will be updated on the website. Trustee Benedict responded that the Project Bookends Communications Director would address this. Project

Director Millman explained that protocol is needed to get new information out quickly and accurately.

Use of Email Groups and Central Calendar: President Elia has started work on the calendar and email groups. Trustee Huba thanked Project Director Millman for sending email updates of the committees. Trustee Benedict asked about including projects as well as meeting schedules on the timeline.

CPCS and Board of Education Meetings, January 25: President Elia gave a re-cap on Project Bookends at the CPCS meeting, which was attended by about ten people. The general attitude was very positive. Comments included the desire to recreate the setting of the leather chairs around a (working) fireplace at a new library location. There had been a question about the concept of a “land lease” and President Elia explained that the Stella Maris land would be donated. A suggestion from this meeting was the idea of hiring a futurist to speak to the Project Bookends group so that any planning would include future trends.

Project Director Millman stated that she knows an architect based in New York City whose designs incorporate futurist ideas of how people will work, play and live in the future. She will contact him about speaking to Project Bookends committees and also possibly doing a presentation for the public.

Trustee Huba reported on the Board of Education meeting which was attended by 42 people. Superintendent Ken Slentz gave the annual State of the District report. An explanation of Project 2021 and the work which needs to be done on district buildings is available on the school district website. There will be a public referendum in November.

Project Bookends Timeline: Project Director Millman will email a timeline or master schedule. Dave Gallagher, a fundraising consultant, still needs to review and add to the schedule. This master schedule will be updated frequently. The communications team still needs to be put in place.

Public forums will be arranged soon, tentatively for March, with feedback to the public in April. An initial design is tentatively expected in May.

**Discussion of a February Board of Trustee Meeting:** President Elia discussed having a board meeting in February to meet with principles from the Project’s Site Plan, Architecture, Fundraising consultants, etc. Project Director Millman feels this would give the board an opportunity to meet these principles before any public meetings or presentations. Trustee Huba agreed that this would bring the board up to speed with work so far.

Project Director Millman will coordinate a meeting, possibly the week of February 14 or March 1.

**Current Library Outcomes Committee:** President Elia is arranging the first meeting of this committee, currently scheduled for Wednesday, Feb. 1, at 5:30 PM in the Library or the Barrow.

**Fundraising Consultant:** Project Director Millman reported that we will engage Dave Gallagher as fundraising consultant. He has worked on expansion of the rink at the YMCA, the

Auburn music festival and LeMoyne College. Treasurer Hagen noted that the contract needs to be submitted to the library board. President Elia added that contracts must be billed in alignment with grant funds.

Trustee Conan asked for a summary of what has been committed and/or spent so far from the Allyn Foundation grant for consultants. Treasurer Hagen will construct this report for the board.

**Building Committee:** President Elia reported that the contract from the architectural firm is being reviewed. Project Director Millman reported that Trustee Lotkowitz is taking the lead in determining whether a construction manager is needed vs. a general contractor model. Trustee Lee agreed to assist in this discussion.

**Other Committee Updates:** none

There was brief discussion regarding the Fayetteville Library and its funding situation which has been in the news recently.

Trustee Conan shared public comments she has heard regarding the possibility of the Barrow Art Gallery staying in its current location vs. moving with the library should the library relocate. President Elia stated that one problem would be the funding difficulty of maintaining two locations. Trustee Cirincione explained that legally and financially it would be a challenge to separate the two entities. We have had our lawyers as well as the state attorney's office examine the terms of the trust.

Discussion ensued on this topic. It will be further discussed at the Current Library Outcomes committee meeting. Trustee Whitehouse, President of the John D. Barrow Art Gallery Trust, expressed her emotional attachment to the current location vs. what is best for the Barrow Gallery. She feels strongly that the Barrow should remain physically connected with the library. She emphasized the importance of respecting the wishes of Mr. Barrow who permanently gifted his artwork to the library.

Trustee Whitehouse left the meeting at 8:20 PM.

**Public Comment:** There were comments about relocating the library as well as questions about a learning center and its relationship to the library.

The meeting was adjourned at 8:35 PM.

**Next Meeting:** TBD

**Trustee Elections:** Tuesday, February 7, 2017 from 9:00 AM to 8:00 PM at the library

Respectfully submitted,  
Danette Davis, Secretary