

**Skaneateles Library Association
Board of Directors' Regular Meeting
Tuesday, November 8, 2016**

Present: Scott Elia, President; David Graham, Vice President; Andrew Hagen, Treasurer; Danette Davis, Secretary; Gina LaRosa Benedict; Paula Conan; Todd Marshall; Sharon O'Connell; Laurie Spencer; Nickie Marquis, Library Director; Deanna King, Assistant Library Director.

Absent: Mike Cirincione, GERALYN Huba, Dave Lee, Bob Lotkowitz, Peg Whitehouse.

President Elia called the meeting to order at 6:40 PM.

Approval of the October 11, 2016 Regular Meeting Minutes: The minutes were approved.

Approval of the October 17, 2016 Special Meeting Minutes: The minutes were approved.

Public Comment: There were no members of the public present.

Director's Report: The report had been emailed previously.

Introduction of new staff: Director Marquis introduced Deanna King who started work as a clerk in August, and since Monday is now the full time adult services librarian/assistant director. She will be in charge of the Non-Fiction collection, will be starting a book club and assisting with marketing, and technology help for the public. Deanna graduated in May from Syracuse University and has worked at NOPL (Northern Onondaga Public Library).

Silence Room update: The Silence Room has been cleaned and reorganized. The storage racks for the Barrow paintings have been condensed into a narrower configuration. Half of the room is now used as an office for the Assistant Director. Electrical and networking for the room are under way.

Dickens Book sale: Trustee Conan explained that the book sale will be held on just two weekends this year: November 26, 27 and December 3, 4. Saturday hours will be 10-4 and Sunday hours will be 12-4.

Bookends update:

The timeline for the Bookends project is driven by EDR (Environmental Design Research). The Building Committee will be meeting with EDR to go over the process.

Architecture Competition: There are plans to hold a competition on December 19th among architectural firms for proposed designs for the library/learning center building. Trustee Benedict questioned the timing of this because it is important to first craft our communication message and get community input before being able to offer guidelines to architects regarding the use and mission of a combined library/learning center. The Board agreed that the date for such a competition is too early. President Elia will notify the Steering Committee.

Communications: The committee is working to develop a message for discussions with the public. They have met informally with consultant Kathryn Miller regarding updating the library's strategic plan.

Finance and Budget: Treasurer Hagen presented the Allyn Foundation Grant Application Expense Summary. The application was submitted last week. Any funds from the Allyn Foundation will be restricted. Treasurer Hagen has spoken to Jim More, CPA, who is also a member of the Finance Committee, about helping the library correctly integrate any funds into our finances.

Mission and Vision: Trustee Marshall questioned the Project Bookends vision and mission statements, which appear to address the proposed "Learning Center" rather than Project Bookends, which is a temporary vehicle to develop the Library and Learning Center. There was board discussion about what a learning center mission would be and how it might fit with the current library mission and vision.

The meeting was adjourned at 8:10PM.

Next Meeting: Tuesday December 13, 2016 at 6:30 PM

Respectfully submitted,
Danette Davis, Secretary