

**Skaneateles Library Association
Board of Directors' Regular Meeting
Monday, April 11, 2017**

Present: Trustees: Scott Elia, President; David Graham, Vice President; Andrew Hagen, Treasurer; Danette Davis, Secretary; Mike Cirincione; Paula Conan; GERALYN HUBA; Dave Lee; Sharon O'Connell; Laurie Spencer; Peg Whitehouse; Staff Members: Nickie Marquis, Library Director; Deanna King, Assistant Library Director.

Attending by conference call: Trustee Bob Lotkowitz

Visitors:

Jessica Millman, Bookends Project Director
Paul Mays, Butler Rowland Mays, architect
Julia Marshall, Holmes King Kallquist, architect
Dave Gallagher, Harvest FRC, Inc

Absent: Trustee Todd Marshall

President Elia called the meeting to order at 6:33 PM.

The minutes of the March 20, 2017 Regular Meeting were approved.
The minutes of the March 28, 2017 Special Meeting were approved.

Public Comment: Twelve members of the public were signed in; there were approximately another 20 present. Comments related to traffic safety surrounding the Stella Maris site, tax levy questions, and questions about potential renovations to the existing building.

Trustee Huba left the meeting at 6:55 PM.

Trustee Spencer noted that today is National Library Workers' Day and asked that we acknowledge the work of our dedicated staff at the Skaneateles Library. A round of applause followed.

Library Director's Report: The report had been emailed previously to board members. Director Marquis also noted that this is the 3rd year that the library is holding the Poem in Your Pocket program during the month of April for students at Waterman School. She and the staff have been discussing phasing out some of the Dewey decimal cataloging system. The new system would use both words and Dewey numbers to group books together for easier browsing.

Book Sale and One for the Books update:

Trustee Conan may ask the scouts and other youth groups to help with the moving of books for the sale this summer.

The One for the Books committee is making good progress with arranging for hosts and selecting books for this event.

Financial: Treasurer Hagen reminded the board that the library's fiscal year now ends September 30th in order to coincide with the tax funding. He presented the monthly financial report for the 6-month period ending 3/31/17, which shows operating income at 76% of budget and expenses at 43% of budget. The Bookends account balance is approximately \$333,000; \$67,000 has been spent so far out of the total budget of \$400,000. The Bookends account is separate from any of the library accounts. As reflected on the Balance Sheet dated 3/31/17 the Total Net Assets are \$2,791,369.29 with no outstanding liabilities for Total Liabilities and Net Assets of \$2,791,369.29.

Bookends - Governance: Trustee Cirincione reported that the Governance committee met with attorneys Mary Ann Cody and Richard Engle of Mackenzie Hughes to go over preliminary ideas. The suggested governance model would have SLA as the "parent" organization that owns the land and the new facility. Governance would be similar to how the Barrow Art Gallery and Skaneateles Library currently operate. One or two SLA board members would serve on the (new) Learning Center management committee, just as two SLA Board members now sit on the Barrow Gallery Management Committee.

The library, the Barrow Gallery, and Bookends would function as three separate non-profit organizations. Formal Memos of Understanding would be developed to layout each of the three entities' rights and responsibilities. The ultimate arrangement would need to be examined and approved by the Department of Education.

Bookends – Review of prior plans to expand the current library: Paul Mays, architect with Butler Rowland Mays, gave a slide presentation to review the work that the board had done in 2014-2015 on ideas for an expansion of the existing building. At that time Mr. Mays had been asked to review the existing building, work with the board and library staff, to determine needs, and conduct public forums to develop ideas for the future of the library. That work resulted in three options, which Mr. Mays presented to the Board in May 2015. Mr Mays reviewed these options with the Board and their projected costs, pointing out the increase in projected costs from when these designs were done a couple of years ago.

Trustee Cirincione left the meeting at 8:00 PM.

Upcoming Public Forums: Bookends Project Director Jessica Millman announced the dates of two public forums: Saturday May 20th from 9AM –noon, and Tuesday May 23rd from 6-9 PM at Waterman School.

Bookends – Fundraising Feasibility: Dave Gallagher of Harvest FRC explained the fundraising feasibility studies that it is proposed he conduct, including interviews and online surveys of a "mixed demographic" set of individuals. His work would take approximately 8 weeks. He recommended that the board have him "test" only one option, and that he start his effort by Memorial Day.

Bookends – Current Building Committee update: President Elia reported that the committee met on April 4 and is looking into having someone study the costs of necessary renovations in order for the current building to be used for other purposes. Project Director Millman stated that real estate professionals and historic preservationists will assist in ideas for possible uses of the building.

Public Comment: There were comments on the advantages of the library remaining in the existing building vs. moving to a new building, questions on re-zoning the Stella Maris site, and on the size and cost of a proposed Learning Center.

The meeting was adjourned at 9:15 PM.

Next Meetings: Tuesday May 9, 2017 at 6:30 PM and Tuesday June 13 at 6:30 PM.

Respectfully submitted,
Danette Davis, Secretary