

**Skaneateles Library Association
Board of Directors' Regular Meeting
Tuesday, June 14, 2016**

Present: Scott Elia, President; David Graham, Vice President; Andrew Hagen, Treasurer; Danette Davis, Secretary; Gina Benedict; Paula Conan; Geralyn Huba; David Lee; Bob Lotkowitz; Todd Marshall; Sharon O'Connell; Laurie Spencer; Peg Whitehouse; Nickie Marquis, Library Director.

President Elia called the meeting to order at 6:35 PM.

Approval of the April 12, 2016 Minutes: The minutes were approved.

Public Comment: There were no members of the public present.

Director's Report: The report had been emailed previously. Director Marquis summarized highlights.

Budget and Fiscal Year: President Elia and Treasurer Hagen recommended a change to the library association's by-laws to change the fiscal year from (January – December) to (September – August) to align with the new community tax funding which will be collected via the school district. After discussion, it was decided to determine from the school district when the tax monies would be received by the library before making a change to the by-laws.

There was discussion relating to financing expenses through the summer months until the tax monies are received since we will not be conducting an annual fund drive this year. This will impact the timeline for hiring additional staff and extending the library's operating hours.

Treasurer Hagen presented the financial report.

Auditors: Treasurer Hagen reported that proposals for services have been sent to six accounting firms. We received four bids: two from Syracuse firms and two from Auburn firms. We will conduct interviews with the two lowest bids.

President Elia thanked Treasurer Hagen for all his work on the financial reports and for contacting the accounting firms.

Space Reorganization: There is a need to reorganize space in the "Silence Room" on the second floor to make much needed staff offices. The racks in the center of the room which store Barrow paintings could be rearranged to take up less floor space. There was discussion on the collections, furniture and the newspapers stored in the Silence Room as well as the need to reorganize storage in the kitchen to make the room more usable

Signage Concerns: President Elia thanked Trustee Conan for her efforts on this issue. Trustee Conan has attended Village meetings and written letters to the press to bring awareness of the needs of nonprofits to be able to display signs to promote events. No changes have been made to regulations at this point and the library can display signs for next month's book sale as in the past.

Book Sale Planning: Trustee Conan thanked Trustee O'Connell for help in recruiting students to help with the book sale. Trustee Conan encouraged board members to sign up for shifts at the sale and she gave an update on preparations.

Resolution for NBT as Financial Depository: President Elia presented the resolution which lists the following agents as authorized to exercise powers as indicated in the resolution: Scott Elia, President; R. Andrew Hagen, Treasurer; Nicole Marquis, Library Director.

Trustee Conan made a motion to accept the referenced resolution. Trustee Whitehouse seconded the motion. The resolution passed unanimously. Trustee Marshall was not present to vote.

Feedback from discussions about the funding initiative: Director Marquis and the director of Seymour Library in Auburn have discussed working together to provide additional services to residents of Owasco who live in the overlapping service area. This could include a mobile tech lab visiting the town.

Stella Maris opportunity: President Elia reported that the Soderbergs would like to have a committee of representatives from the library board meet to discuss the possibility of a joint library/learning center. Due to the lateness of the hour and the upcoming time commitment for the July book sale, the board postponed further discussion on this agenda item.

The meeting was adjourned at 9:20 PM

Next Meeting: Tuesday July 12, 2016 at 6:30 PM in the Barrow Gallery

Respectfully submitted,
Danette Davis, Secretary